Cherokee
Home for Children

P.O. BOX 295 | CHEROKEE, TX 76832 | 325-622-4201

APPLICATION FOR EMPLOYMENT

Applicant Information

Full Name: _____ _____ _____
Last First Middle

Phone Number:_____ **Email Address:**_____

Current Address: _____ _____ _____ _____
Street City State Zip

Date Available for Work:_____ **Position Applied For:**_____

Eligibility & Background

Are you prevented from lawfully becoming employed in this country because of visa or immigration status? (Proof of citizenship/immigration status required upon hire):
[ ] Yes [ ] No

Have you filed an application with us before? [ ] Yes (Date: _____) [ ] No

Have you ever been employed with us before? [ ] Yes (Date: _____) [ ] No

Are you currently employed? [ ] Yes [ ] No.
If yes, may we contact your present employer? [ ] Yes [ ] No

Have you been convicted of a felony within the last 7 years? (Conviction will not necessarily disqualify applicant from employment): [ ] Yes [ ] No. If yes, please explain:

_____

_____

Background Check Requirement: A criminal background check will be conducted. Please list all towns in Texas you have lived in since the age of 14:

_____

_____

Education

High School: _____ _____ _____
Name Dates Degree Completed

Undergraduate: _____ _____ _____
Name Dates Degree Completed

Graduate/Professional: _____ _____ _____
Name Dates Degree Completed

Describe specialized training, apprenticeship, skills, and extra-curricular activities:

_____

_____

Employment Experience *(Start with your present or last job, including military and volunteer activities. Exclude organization names that reveal protected statuses).*

Employer 1

Name:_____
Address:_____ Phone:_____
Job Title:_____ Supervisor:_____
Dates Employed:_____
Work Performed:_____
Reason for Leaving:_____

Employer 2

Name:_____
Address:_____ Phone:_____
Job Title:_____ Supervisor:_____
Dates Employed:_____
Work Performed:_____
Reason for Leaving:_____

Employer 3:

Name:_____
Address:_____ Phone:_____
Job Title:_____ Supervisor:_____
Dates Employed:_____
Work Performed:_____
Reason for Leaving:_____

Professional References *(Provide three individuals not related to you and not previous employers)*

1. Name:_____ Address:_____
   Phone:_____
2. Name:_____ Address:_____
   Phone:_____
3. Name:_____ Address:_____
   Phone:_____

Applicant's Statement

I certify that answers given herein are true and complete. I authorize the investigation of all statements contained in this application as may be necessary in arriving at an employment decision. I understand that neither this document nor any offer of employment constitutes an employment contract unless a specific document to that effect is executed by the employer and me in writing. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature: _____ **Date:** _____